



# NEW HANOVER COUNTY PLANNING & INSPECTIONS

230 Government Center Drive Suite 110  
 Wilmington, NC 28403  
 910-798-7165 phone  
 910-798-7053 fax  
 www.nhcgov.com

## Application for **TEXT AMENDMENT**

| Petitioner Information                               | Summary of Request                               |                     |
|--|--|---------------------|
| <b>Name</b>  | <b>Name(s) of text proposed to be changed</b>    |                     |
| <b>Company</b>                                       |  |                     |
| <b>Address</b>                                       |  |                     |
| <b>City, State, Zip</b>                              | <b>Section(s) of text proposed to be changed</b> |                     |
| <b>Phone</b>   |  |                     |
| <b>Email</b>   |  |                     |
| <b>Application Tracking Information (Staff Only)</b> |  |                     |
| <b>Case Number</b>                                   | <b>Date/Time received:</b>                       | <b>Received by:</b> |

### APPLICATION OVERVIEW

In order to assist petitioners through the text amendment process, petitioners are highly encouraged to attend a pre-application conference prior to application submittal. Petitioners are requested to review the sections of the Zoning Ordinance specific to zoning amendments prior to submission, and advised to contact Planning Staff with any questions. The following sections of the Zoning Ordinance pertain specifically to zoning amendments:

- Section 110: Amending the Ordinance
- Section 111: Petitions
- Section 112: Approval Process

Applications for zoning amendments must first be considered by the New Hanover County Planning Board at a public hearing. The Planning Board will make a recommendation to the County Commissioners which will take final action on the permit application in a quasi-judicial public hearing. Attendance at all public hearings is required. The public hearings will allow staff, the applicant, proponents and opponents to testify in regards to the request. Unless otherwise published or announced, Planning Board meetings are held on the first Thursday of each month at 6:00PM in the Commissioner's Assembly Room at the Historic County Courthouse located at Third and Princess Streets, Wilmington, North Carolina. All meeting dates and application deadlines are published on the New Hanover County Planning website.

