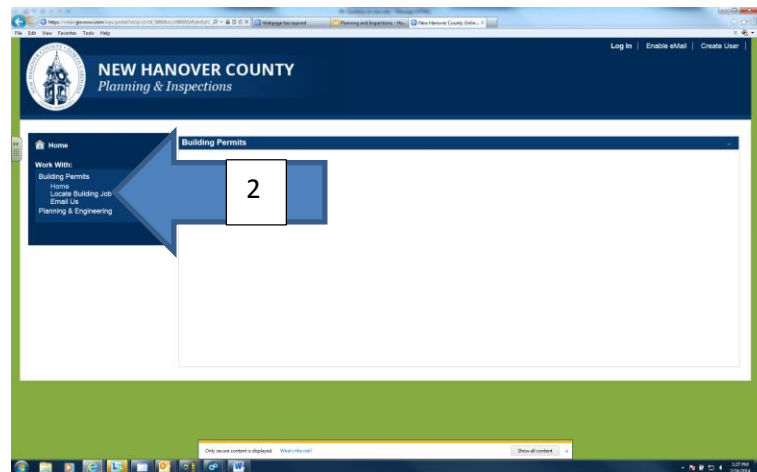




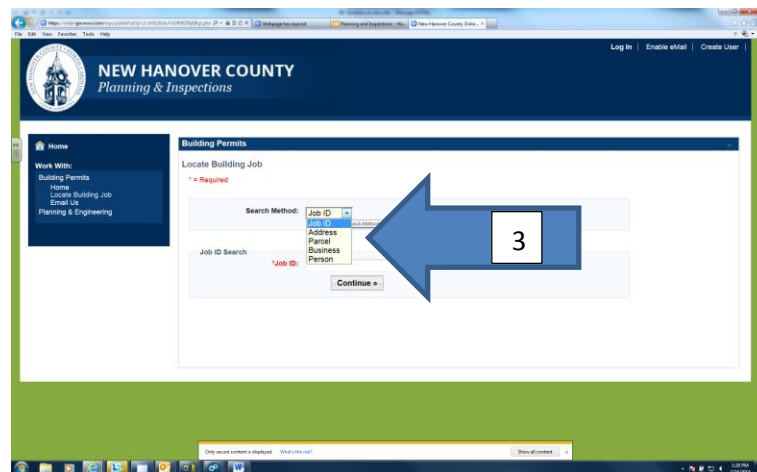
Home Page

You can search building permits without creating User ID if desired

1. Click Building Permits

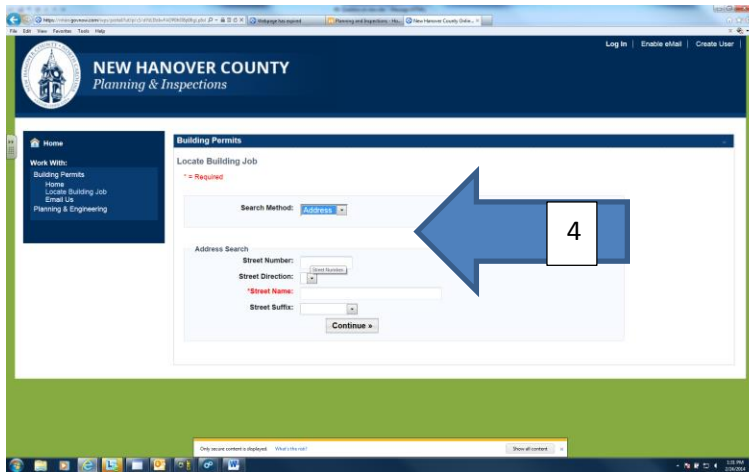


2. Locate Building Job



3. Drop down menu

Search by address

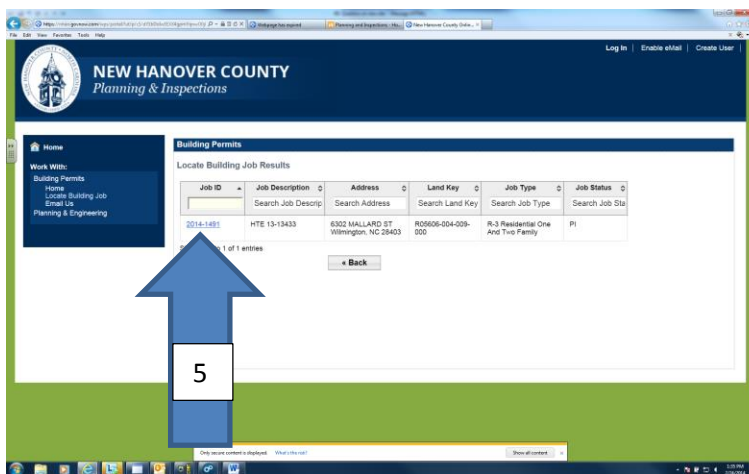


4. Enter address

Street number

Street name

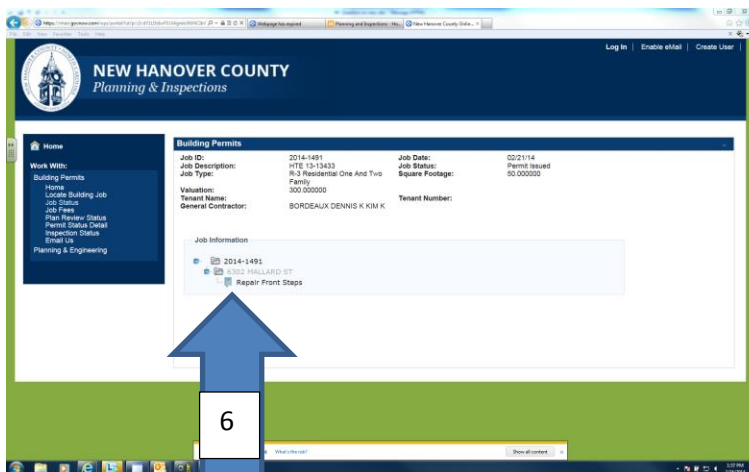
CONTINUE



Search results are returned

5. Click on job number for specifics

This will bring up job description including the old permit number in our H.T.E. system. Multiple permits may be present for building and trades



6. Click on specific permit in job information box for

Example shown only has one permit for "Repair Front Steps"